

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS
c/o Knuteson, Hinkston & Rosenberg, S.C.
500 College Avenue
Racine, WI 53403
(262) 633-2000

Alan Jasperson, Chairman (262) 721-5162 **Russell Weis, Member** (262) 534-2884
John Vyvyan, Sec., Treasurer (262) 939-1956 **Greg Foat, Member** (262) 210-4845
Matthew Rowntree, Member (262) 492-2943 **Legal Counsel, Atty. Mark R. Hinkston**

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD
MINUTES

Date: September 19, 2024
Time: 7:00 p.m.
Place: Racine County Office Building, Ives Grove
 14200 Washington Ave
 Sturtevant, WI 53177

Procedural

1. Call to Order
 - a. Commissioner Jasperson called the meeting to order at 7:01 p.m.
2. Roll Call
 - a. Commissioners in attendance: Alan Jasperson, John Vyvyan, Gregory Foat, Matthew Rowntree, and Matt Newholm.
 - b. Others in attendance: Al Jeske and Jason Christensen, Nielsen Madsen & Barber, Attorney Mark Hinkston, KHR, andCarolynn Frazer, recorder.
3. Pledge of Allegiance
4. Approval of Agenda
 - a. Motion by Commissioner John Vyvyan to approve the agenda and seconded by Commissioner Matt Newholm. The motion passed unanimously.
5. Approval of Meeting Minutes
 - a. June 13, 2024
 - i. Commissioner John Vyvyan motioned to approve the meeting minutes dated June 13, 2024, and was seconded by Commissioner Gregory Foat. The motion passed unanimously.
 - b. July 31, 2024
 - i. Commissioner Gregory Foat motioned to approve the meeting minutes dated July 31, 2024, and was seconded by Commissioner Matthew Rowntree. The motion passed unanimously.

Farm #1 / Waterford

1. Financial Report
 - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of August 31, 2024

- i. Attorney Hinkston read the financial report into the record. Commissioner Gregory Foat motioned to approve the financial report for Farm #1 Waterford and Commissioner Matthew Rowntree seconded. The motion passed unanimously.
 - b. Discuss the status of the finances and loan due dates
 - i. Commissioner John Vyvyan and Commissioner Alan Jaspersen will discuss this matter with Community State Bank regarding RCBDC's options.
 - ii. Discuss funding options at the next meeting.
- 2. Update on Current District Projects.
 - a. No projects at this time

Farm #4 / Eagle Creek

- 1. Financial Report
 - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of August 31, 2024
 - b. Attorney Hinkston read the financial report into the record. Commissioner Matt Newholm motioned to approve the financial report for Farm #4 Eagle Creek and Commissioner Matthew Rowntree seconded. The motion passed unanimously.
- 2. Assessment for next 5-year period
 - a. Current assessment runs through 2025
- 3. Update on Current District Projects.
 - a. Status of Contracts 1&2
 - i. Bank Repair, Field Washout Repairs, Debrushing, and Restoration. Awarded to Krause Excavating.
 - 1. From Hwy A to Sunnyslope, the bank sloughing healed itself and flushed itself out. The engineers are asking to alter the scope of the contract to mostly dredging and a couple of washout repairs. No extra fees would apply and the permits are still valid. A board member will review with the engineers and decide at that time.
 - b. Status of Contract 3
 - i. Bank Repair, Field Washout Repairs, Debrushing, and Restoration. Awarded to RLP Diversified.
 - c. Status of District Spraying – the project is complete.

Farm #5 / Hoosier Creek

- 1. Financial Report
 - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of August 31, 2024.
 - i. Attorney Hinkston read the financial report into the record. Commissioner Matt Newholm motioned to approve the financial report

for Farm #5 Hoosier Creek and Commissioner John Vyvyan seconded. The motion passed unanimously.

2. Update on current projects
 - a. Completion of corrections by CN Railway – no changes at this time.
 - i. No changes are anticipated and this can be stricken from the record.
 - b. Status of District Spraying
 - i. The spraying has some room for improvement.
 - ii. The cedar trees have not been sprayed at this time. They are usually sprayed in the fall.
 - iii. The board is withholding the 1st payment subject to the review by the board to see if the spraying is effective.
 - c. Status of Contract #1 - Hwy J to Mt. Tom Road
 - i. Discuss “extras” for the additional bank washouts and the 10” or 12” tile discharge repair (approx. \$10,000-\$15,000)
 1. The Westerly tile is a district tile. The Easterly tile is connected to the district tile above it. This is a newer tile and was broken during a cleanout.
 2. The board agrees that it needs to be fixed.
 - a. Commissioner Matt Newholm motions to put in a change order to Contract #1 to make the necessary repairs subject to Engineer Al Jeske’s judgment and Commissioner Matthew Rowntree seconds. The motion passes unanimously.
 - d. Mt. Tom Road Bridge Project (WDOT)
 - i. The board is trying to get the WDOT to clean out under the bridge and nearby ditches with their current project. The WDOT will cleanout the bottom near the right of way but no further.
 - e. District Title No. 7 Repairs
 - i. Option A of the engineer’s estimate was awarded to Countyline Contractors, LLC
 - ii. The project is waiting until after the crops are harvested. The weather needs to be colder as well.
 - f. Hoosier Creek Washouts (CTH B & CTH BB)
 - i. The engineers are reviewing and will report on the status at the next meeting.
 - g. Hoosier Creek Bank Repair/Culvert – (Near Branch 10 Ditch)
 - i. Countyline Contractors, LLC to perform the necessary maintenance to allow for spraying access.

Norway / Dover

1. Financial Report
 - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of August 31, 2024
 - i. Attorney Hinkston read the financial report into the record. Commissioner Gregory Foat motioned to approve the financial report

for the Norway Dover District and Commissioner Matthew Rowntree seconded. The motion passed unanimously.

2. Update on current projects.
 - a. Update on the District Mapping
 - i. Board to approve the updated District Mapping. DATCP has already approved the updated mapping.
 - ii. Commissioner John Vyvyan motioned to approve the updated Mapping and Specifications for Norway Dover and Commissioner Gregory Foat seconded. The motion passed unanimously.
 - b. District Spraying
 - i. The district spraying is nearly complete. The engineers estimate that 25% remains to be sprayed. The board suggests that the spraying stop due to the drought.
 - c. Status of Contract Number 1
 - i. Dredging of Branch 4 & 9 ditches on Goose Lake Canal West of Burmeister Road – Awarded to RLP Diversified.
 - ii. The project is mostly complete. The banks were seeded nicely and restoration should be minimal.
 - d. District Mowing
 - i. RLP did one pass and is done for the season.
 - e. Probable Cost Summary for Debrushing & Restoration from Nielsen, Madsen & Barber
 - i. For areas that cannot be sprayed due to excess vegetation
 - ii. The project is on hold a year and will be revisited in 2026.
 - f. Burmeister Road Culvert Replacement (WDOT)
 - i. Town road so the board can remove from the agenda.
 - g. Cross Canal Bank Repair/Culvert
 - i. Spraying Access is a problem.

Yorkville / Raymond

1. Financial Report
 - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of August 31, 2024
 - i. Attorney Hinkston read the financial report into the record. Commissioner John Vyvyan motioned to approve the financial report for Yorkville Raymond and Commissioner Gregory Foat seconded. The motion passed unanimously.
2. Update on Current District Projects
 - a. West Branch Root River – Bank Repair – Tom Hribar
 - i. The project will progress later this fall.
 - b. 2 Mile Bridge Dredging
 - i. This project is complete.
 - c. West Branch Root River Dredging Project
 - i. The board considered splitting the contract into multiple parts. The board will hold over until the next meeting.

- d. District Spraying
 - i. The spraying is complete. The area sprayed needs to be reviewed by a commissioner and the payment will be determined.
- 3. Update on the Union Grove Assessment
 - a. Appeal filed, RCBDC response filed, UG response filed.
 - i. The board needs to wait on the Appeals Court's review and decision.
 - b. Discuss the non-renewal of Union Grove's annual agreement and the possible recoupment of that for the past three (3) years since it was in the budget.
 - i. The board can recoup its costs in the above case. Attorney Hinkston will review the invoices so the board can attempt to collect the funds spent on the case.
 - ii. The board is looking into a possible open records request regarding the budget to see where the payments set aside for drainage went.

All Districts

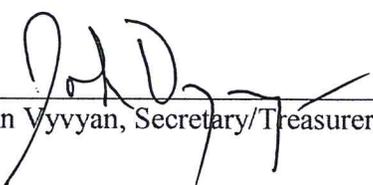
- 1. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District's ditch. This would be an additional charge on the landowner in order to assist.
 - a. Hold until the next meeting
 - b. WE Energies met with Al Jeske and Commissioner Alan Jasperson regarding some drawings for the ditches and how deep they should be.
 - i. Al Jeske is going to spend a few hours on this but the board requested that WE Energies pay for his time.
- 2. Next Drainage Meetings
 - a. Tuesday, November 5, 2024, at 7:00pm – Special Meeting
 - i. Review & Approve the annual reports and discuss any projects for the following year.
 - b. Thursday, December 12, 2024, at 7:00pm – General Meeting
 - c. Tuesday, March 11, 2025, at 7:00 pm – General Meeting
 - d. Tuesday, June 10, 2025, at 7:00 pm – General Meeting
 - e. Thursday, September 18, 2025, at 7:00 pm – General Meeting
 - f. Tuesday, November 4, 2025, at 7:00 pm – Special Meeting
 - i. Annual Reports & Projects for following year
 - g. Tuesday, December 9, 2025, at 7:00 pm – General Meeting

Adjournment

Commissioner Gregory Foat motioned to adjourn the meeting and Commissioner John Vyvyan seconded. The motion passed unanimously. The meeting adjourned at 9:08 p.m.

Approved: December 12, 2024


 Alan Jasperson, Chairman


 John Vyvyan, Secretary/Treasurer