

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD
Meeting Minutes

Date: December 14, 2021

Time: 1:30 p.m.

Place: Racine County Office Building, Ives Groves
14200 Washington Ave
Sturtevant, WI 53177

Procedural

1. Call to Order – 1:53pm
2. Roll Call –
 - a. In attendance: Board Members John Vyvyan, Russell Weis, Matthew Rowntree. Excused Board Members: Alan Jasperson and Greg Foat.
 - b. Also in attendance: Mark R. Hinkston (attorney) and Carolyn Frazer (recorder).
3. Pledge of Allegiance
4. Approval of Agenda –
 - a. Motion to approve the agenda made by Russell Weis and seconded by Matthew Rowntree.
5. Approval of Meeting Minutes
 - a. Special Meeting November 24, 2021 – Motion to approve the Special Meeting Minutes taken on November 24, 2021. Motion made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.

Farm #1 / Waterford

6. Financial Report
 - a. Bills paid and bills to be paid read into the record by Mark R. Hinkston. A Motion to approve the financial report was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.
 - b. CSB Account Balances and Loans as of November 30, 2021.
7. Waterford Income
 - a. Update on the status of the Loan agreement with the Village of Waterford
 - i. No updates, held over to next meeting.

Farm #4 / Eagle Creek

8. Financial Report
 - a. Bills paid and bills to be paid read into the record by Mark R. Hinkston. A Motion to approve the financial report was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.
 - b. CSB Account Balances and Loans as of November 30, 2021.

9. Update on Current District Projects.

- a. Nielsen, Madsen & Barber to start the permit process in order to obtain bids for the district wide bank and washout repairs.
 - i. This was pushed to the March 10, 2022 meeting.
- b. Status Report on District Spraying by Bart Miller – Nielsen, Madsen & Barber to schedule the meeting after the first of the year with the Commissioners and Bart Miller to go over the status and quotes for 2022. (This goes for all districts)

10. Eagle Lake Sewer Utility District Agreement

- a. The Agreement was forwarded to Jeff Bratz and will be considered by the Eagle Lake Board at the meeting on December 13, 2021. – Follow up with Jeff to get the status of the signing of the agreement. (The Agreement is signed and in place.)

Farm #5 / Hoosier Creek

11. Financial Report

- a. Bills paid and bills to be paid read into the record by Mark R. Hinkston. A Motion to approve the financial report was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.
- b. CSB Account Balances and Loans as of November 30, 2021.

12. Update on current projects

- a. Completion of corrections by CN Railway – Russ contacted Dave Woodruff and was provided a number for the public works dept. contact. Nielsen, Madsen & Barber have not heard anything from the Dept of Public Works. Nielsen, Madsen & Barber to follow up via email with the Dept. of Public Works.
- b. Dredging from Brever Road to Branch 12 Ditch – Jeff has to schedule a time to get in and finish. The weather needs to be colder. Status pushed to the March 2022 meeting.
- c. Branch 11 Tile Review (By Brown's Lake) – Reviewed and pushed to the March 2022 meeting.

Norway / Dover

13. Financial Report

- a. Bills paid and bills to be paid read into the record by Mark R. Hinkston. A Motion to approve the financial report was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.
- b. CSB Account Balances and Loans as of November 30, 2021

14. Update on Prevailing Wage

- a. Mark Hinkston has a proposal to the Board on his recommendation to the DWD
 - i. This matter is pushed to the March 2022 meeting.

15. Update on current in progress projects.
 - a. Cross-Canal Jacobson Maintenance Project – 80% done. Waiting for some freezing weather without snow to complete the project.
 - b. Jeff Bush will work on tree removal and brush removal/bank repair.
 - c. Status of the District Mapping Update – in progress. March meeting with an update.
 - d. Beaver Problem – Alan Jaspersen to update the Board in March 2022.

Yorkville / Raymond

16. Financial Report
 - a. Bills paid and bills to be paid read into the record by Mark R. Hinkston. A Motion to approve the financial report was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.
 - b. CSB Account Balances and Loans as of November 30, 2021
17. Update on Current District Projects
 - a. Spraying. See Farm #4 9b.
18. Municipal Agreement with the Village of Union Grove, Yorkville, and Raymond.
 - a. The packet is nearly ready. The Board shall schedule a meeting with the municipalities to start on an agreement.
 - b. Ch. 88.21(5) allows the Board to assess instead of opting into an agreement with the involved municipalities.

All Districts

19. Update on Meeting with Racine Co. re: Intergovernmental Agreement
 - a. Alan Jaspersen was to follow up with Tom Kramer regarding the agreement and will provide an update. There is a date set and also talk about more money for Waterford, and funding for the intergovernmental funding project.
20. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District's ditch. This would be an additional charge on the resident in order to assist.
 - a. Nielsen, Madsen & Barber provided a list of private ditches, approximately 40 ditches are eligible.
 - b. Bart Chapman to review the Nielsen Madsen & Barber research and to report his findings to Nielsen Madsen & Barber.
21. Discussion regarding minimum charges against properties within two or more districts.
 - a. This matter is pushed to the March 2022 meeting and Nielsen Madsen & Barber shall provide the Board with the number of parcels that fall within two or more districts.
22. Can the drainage district qualify or work with the municipalities to see if they can get some funding for projects?

- a. Alan has a meeting with Jonathan Delagrave at the County Executive Office in December and will bring up this topic. He will also discuss the application with Julie for a loan.
- b. Alan needs a Motion by board and resolution passed to ask the County for assistance.
 - i. The Motion to approve the application for financing through Racine County was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously.

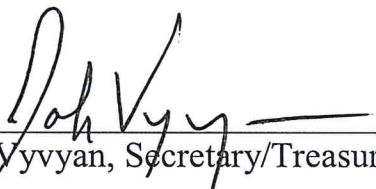
23. Next Drainage Meetings

- a. Thursday, March 10, 2022, at 1:30 pm
- b. Thursday, June 9, 2022, at 7:00 pm
- c. Thursday, September 15, 2022, at 7:00 pm
- d. Thursday, November 10, 2022, at 7:00 pm
- e. Thursday, December 8, 2022, at 1:30 pm
- f. Put agendas on the letterhead.

Adjournment – A Motion to adjourn the meeting was made by Russell Weis and seconded by Matthew Rowntree. The Motion passed unanimously and the meeting adjourned at 2:53 pm.

Approved: 03/10/2022.


Alan Jaspersen, Chairman


John Vyvyan, Secretary/Treasurer