

**RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS**  
**c/o Knuteson, Hinkston & Rosenberg, S.C.**  
**500 College Avenue**  
**Racine, WI 53403**  
**(262) 633-2000**

**Alan Jasperson, Chairman (262) 721-5162**      **Matt Newholm, Member (262) 758-8463**  
**John Vyvyan, Sec., Treasurer (262) 939-1956**      **Greg Foat, Member (262) 210-4845**  
**Matthew Rowntree, Member (262) 492-2943**      **Legal Counsel, Atty. Mark R. Hinkston**

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD  
MINUTES

Date:            December 12, 2024

Time:            7:00 p.m.

Place:           Racine County Office Building, Ives Grove  
                     14200 Washington Ave  
                     Sturtevant, WI 53177

**Procedural**

1. Call to Order
  - a. Commissioner John Vyvyan called the meeting to order at 7:00 pm.
2. Roll Call
  - a. Board Members in attendance: John Vyvyan, Gregory Foat, Matt Newholm. Commissioners Alan Jasperson and Matthew Rowntree are excused.
  - b. Others in attendance: Mark Hinkston, Knuteson, Hinkston & Rosenberg, S.C., and Carolyn Frazer, recorder.
3. Pledge of Allegiance
4. Approval of Agenda
  - a. Commissioner Matt Newholm motioned to amend the agenda to include a discussion about the Rochester Lateral Project and Commissioner Gregory Foat seconded. The motion was unanimously approved.
  - b. Commissioner Matt Newholm motioned to approve the agenda as amended and Commissioner Gregory Foat seconded. The motion was unanimously approved.
5. Approval of Meeting Minutes
  - i. September 19, 2024
    1. Commissioner Gregory Foat motioned to approve the September 19, 2024, meeting minutes and Commissioner Matt Newholm seconded. The motion was unanimously approved.
  - ii. November 5, 2024
    1. Commissioner Gregory Foat motioned to approve the November 5, 2024, meeting minutes and Commissioner Matt Newholm seconded. The motion was unanimously approved.

### **Farm #1 / Waterford**

1. Financial Report
  - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of November 30, 2024
    - i. Attorney Mark Hinkston read the financial report into the record. Commissioner Gregory Foat motioned to approve the financial report for Farm #1 Waterford and Commissioner Matt Newholm seconded. The motion was unanimously approved.
  - b. Discuss the status of the finances
2. Update on District Projects.

### **Farm #4 / Eagle Creek**

1. Financial Report
  - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of November 30, 2024
    - i. Attorney Mark Hinkston read the financial report into the record. Commissioner Gregory Foat motioned to approve the financial report for Farm #4 Eagle Creek and Commissioner Matt Newholm seconded. The motion was unanimously approved.
2. Assessment for next 5-year period
  - a. Current assessment runs through 2025
  - b. Hold to next meeting
3. Update on Current District Projects.
  - a. Status of Contracts 1&2 – Eagle Creek from Hwy S to Hwy A. Krause Excavating. Switch from bank repair to dredging. Ongoing project.
  - b. Status of Contract 3 – Bank repair and dredging Project from Eagle Lake to Highway S. This is complete.
  - c. Status of District Spraying – spraying is done.

### **Farm #5 / Hoosier Creek**

1. Financial Report
  - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of November 30, 2024
    - i. Attorney Mark Hinkston read the financial report into the record. Commissioner Matt Newholm motioned to approve the financial report for Farm #5 Hoosier Creek and Commissioner Gregory Foat seconded. The motion was unanimously approved.
2. Update on current projects
  - a. Status of District Spraying
    - i. The areas were reviewed and deemed satisfactory.
  - b. Status of Contract #1 - Hwy J to Mt. Tom Road – completed as of 12/11/2024

- c. District Title No. 7 Repairs – Jeff from Countyline will complete in the winter.
- d. Hoosier Creek Washouts (CTH B & CTH BB) – Dale Noble will coordinate with the board members to review the project.
- e. Hoosier Creek Bank Repair/Culvert – (Near Branch 10 Ditch) – Jeff from Countyline will complete in the winter.

**Norway / Dover**

- 1. Financial Report
  - a. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of November 30, 2024.
    - i. Attorney Mark Hinkston read the financial report into the record. Commissioner Matt Newholm motioned to approve the financial report for Norway Dover and Commissioner Gregory Foat seconded. The motion was unanimously approved.
- 2. Update on current projects.
  - a. District Spraying – completed.
  - b. Status of Contract Number 1 – Ditches 4&9
    - i. Touchup work for the spring
  - c. District Mowing – Add to the next meeting to discuss the value.
  - d. Cross Canal Bank Repair/Culvert – completed on 12/11/202

**Yorkville / Raymond**

- 1. Financial Report
  - i. Bills Paid, Outstanding Invoices, Bank Balances & Loans as of November 30, 2024 Attorney Mark Hinkston read the financial report into the record. Commissioner Gregory Foat motioned to approve the financial report for Yorkville Raymond Commissioner Matt Newholm seconded. The motion was unanimously approved.
- 2. Update on Current District Projects
  - a. West Branch Root River – Bank Repair – Tom Hribar – still underway
  - b. West Branch Root River Dredging Project – hold until the next meeting
  - c. District Spraying - done
  - d. Western Feed Transmission Lines Project -WE Energies requested mapping and WE Energies paid for the engineer’s time.
- 3. Update on the Union Grove Assessment
  - a. The board is waiting on the decision from the appeals court.
  - b. Submit an open records request regarding the UG funds.

**All Districts**

- 1. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District’s ditch. This would be an additional charge on the landowner in order to assist.
  - a. Holdover to the next meeting.

2. Rochester Lateral Project

- a. Pipeline lateral with WE Energies. Nielsen, Madsen & Barber advised WE Energies of the specs in order to avoid issues when cleaning out the ditches around the pipeline.

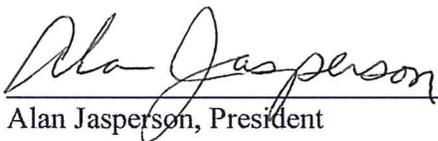
3. Next Drainage Meetings

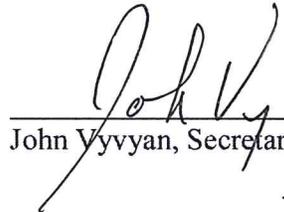
- a. Tuesday, March 11, 2025, at 7:00 pm – General Meeting
- b. Tuesday, June 10, 2025, at 7:00 pm – General Meeting
- c. Thursday, September 18, 2025, at 7:00 pm – General Meeting
- d. Tuesday, November 4, 2025, at 7:00 pm – Special Meeting
  - i. Annual Reports & Projects for following year
- e. Tuesday, December 9, 2025, at 7:00 pm – General Meeting

Adjournment

Commissioner Matt Newholm motioned to adjourn the quarterly meeting and Commissioner Gregory Foat seconded. The meeting adjourned at 8:00 pm.

Approved: 3-11-2025

  
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Alan Jasperson, President

  
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John Vyvyan, Secretary/Treasurer

Farm #1/ Waterford

4.25% int. CSB Matures: 8/31/25

Current Bank Balance	\$	188,302.54
Principal Loan Balance	\$	318,867.14
Available Credit	\$	5,863.68
Loan Payment Amount Due	\$	322,483.89
Loan Payment Due Date		8/31/2025

1.5% int. Racine Cty Matures: 6/1/25

Principal Loan Balance #2	\$	200,000.00
Available Credit	\$	-
Loan Payment Amount Due	\$	3,000.00
Due Date		12/31/2024

Projects:

None anticipated at this time.

Bills Paid:	Sept. - Nov.	Reason
NMB	\$ 250.50	Engineering
KHR	\$ 808.96	Legal
WE Energies	\$ 393.69	Electric Utility
Attorney's Title	\$ 138.22	Assessment Overpayment
Norway Dover	\$ 45.90	Payment to Wrong District
Briar Rose	\$ 110.00	Website Maintenance
<b>Total:</b>	<b>\$ 1,747.27</b>	

2024 Assessment	\$750,000.00 over 10 years (2019-2028)
Amount to be Collected:	\$ 64,095.57
Amount Collected:	\$ -
Outstanding:	\$ 64,095.57

Bills to Pay:	December	Reason
NMB	\$ 349.00	Engineering
KHR	\$ 637.32	Legal
WE Energies	\$ 226.48	Electric Utility
Racine County	\$ 3,000.00	Loan Payment
<b>Total:</b>	<b>\$ 4,212.80</b>	

Bank Balance After Checks	\$ 184,089.74
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Farm #4 / Eagle Creek

Current Bank Balance	\$	270,594.88
Principal Loan Balance		N/A
Available Credit		N/A
Loan Payment Amount Due		N/A
Loan Payment Due Date		N/A

Projects:  
 Contracts 1, 2, & 3 and Spraying  
 All Contracts are for bank repair, field washout repairs, debrising, and restoration.  
 Begin at the outlet into the non-district part of the ditch near Hwys A&J through to the dam.  
 Quoted : \$224,085.50 Spraying: \$4,371.22

Bills Paid:	Sept. - Nov.	Reason
NIMB	\$ 598.85	Engineering
KHR	\$ 1,116.92	Legal
Briar Rose	\$ 110.00	Website Maintenance
Total:	\$ 1,825.77	

2024 Assessment	\$750,000.00 over 5 years (2021-2025)
Amount to be Collected:	\$ 137,645.85
Amount Collected:	\$ -
Outstanding:	\$ 137,645.85

Bills to Pay:	December	Reason
NIMB	\$ 2,779.83	Engineering
KHR	\$ 601.32	Legal
Total:	\$ 3,381.15	

Bank Balance After Checks	\$	267,213.73
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Farm #5 / Hoosier Creek

3.75% Int. CSB Matures: 8/31/2028

Projects:	Spraying: \$15,460.46
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Current Bank Balance	\$ 87,037.08
Principal Loan Balance	\$ -
Available Credit	\$ 350,000.00
Loan Payment Amount Due	\$ -
Loan Payment Due Date	8/31/2025

2024 Assessment	\$750,000.00 over 5 years (2022-2026)
Amount to be Collected:	\$ 141,232.49
Amount Collected:	\$ -
Outstanding:	\$ 141,232.49

Bills Paid:	Sept. - Nov.	Reason
NIMB	\$ 1,605.43	Engineering
KHR	\$ 684.92	Legal
Briar Rose	\$ 110.00	Website Maintenance
Total:	\$ 2,400.35	

Bills to Pay:	December	Reason
NIMB	\$ 330.50	Engineering
KHR	\$ 601.32	Legal
Bart Miller	\$ 4,891.47	Spraying (1st & 2nd Request)
Total:	\$ 5,823.29	

Bank Balance After Checks	\$ 81,213.79
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Norway/Dover Farm Drainage

3.5% int. CSB Matures: 08/31/28

Current Bank Balance	\$	34,397.59
Principal Loan Balance	\$	300,214.64
Available Credit	\$	886,500.00
Loan Payment Amount Due	\$	310,853.54
Loan Payment Due Date		8/31/2025

Projects:

Mowing: \$73,760.00  
 Contract #1: Ditch 4 & 9 Maintenance (Dredging)  
 - 3 phases on goose lake canal west of Burmeister Rd.  
 Quoted: \$120,000.00  
 Spraying: \$24,958.76

Bills Paid:	Sept. - Nov.	Reason
NMB	\$ 3,915.91	Engineering
KHR	\$ 2,348.92	Legal
Racine County	\$ 1,500.00	Wind Lake Dam
DRS, Inc.	\$ 3,750.00	Dam Operation
RLP Diversified	\$ 30,892.86	Dredging
Countyline	\$ 450.00	Removal of Downed Tree
Yorkville Raymond	\$ 30.00	Payment to wrong district
Briar Rose	\$ 110.00	Website Maintenance
Total:	\$ 42,997.69	

Bills to Pay:	December	Reason
NMB	\$ 931.33	Engineering
KHR	\$ 1,430.07	Legal
DRS, Inc.	\$ 3,750.00	Dam Operation
Racine Cty	\$ 1,500.00	Wind Lake Dam
RLP Div.	\$ 21,300.00	Mowing
Fidelity	\$ 45.90	Assessment Overpayment
Fidelity	\$ 45.90	Assessment Overpayment
Fidelity	\$ 65.63	Assessment Overpayment
Attys Title	\$ 45.90	Assessment Overpayment
WI Title	\$ 5.00	Payoff Letter Overpayment
Total:	\$ 29,119.73	

2024 Assessment	\$2,000,000.00 for 5 years (2023-2027)
Amount to be Collected:	\$ 362,781.85
Outstanding:	\$ -
	\$ 362,781.85

Bank Balance	\$	5,277.86
After Checks	\$	

Yorkville/Raymond Farm Drainage

6.5% Interest Matures: 3/1/2029

Current Bank Balance	\$ 3,866.38
Principal Loan Balance	\$ 29,000.00
Available Credit	\$ 1,621,000.00
Loan Payment Amount Due	\$ 29,807.62
Loan Payment Due Date	3/1/2025

Projects:	Spraying: \$7,162.50
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Bills Paid:	Sept. - Nov.	Reason
NMB	\$ 4,757.61	Engineering
KHR	\$ 17,184.46	Legal
Stafford Rosen.	\$ 6,108.00	Outside Legal
Briar Rose	\$ 110.00	Website Maintenance
CS Bank	\$ 1,000.00	Loan Origination Fees
Total:	\$ 29,160.07	

Bills to Pay:	December	Reason
NMB	\$ 1,118.50	Engineering
KHR	\$ 538.32	Legal
Stafford Rosen.	\$ 88.50	Outside Legal
Total:	\$ 1,745.32	

Bank Balance After Checks	\$ 2,121.06
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Agreement Pmts Due by Feb. 15 of each yr.

2024 Agreements W/ UG Included	\$3,200,000.00 over 5 years (2024-2028)
Amount to be Collected:	\$ 640,000.00
Amount Collected:	\$ -
Outstanding:	\$ 640,000.00

2024 Agreements w/o UG	\$3,200,000.00 over 5 years (2024-2028)
Amount to be Collected:	\$ 407,040.00
Amount Collected:	\$ -
Outstanding:	\$ 407,040.00

Yearly Payment Breakdown	
V. of Raymond	\$ 128,870.28
V. of Yorkville	\$ 278,169.72
V. of Union Grove	\$ 232,960.00