

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS
SPECIAL MEETING

WEDNESDAY, NOVEMBER 24, 2021 at 7:00 PM

RACINE COUNTY IVES GROVE

142000 WASHINGTON AVE, STURTEVANT, WI 53177

- I. Call to Order – 7:00 pm
- II. Roll Call
 - a. Commissioners: Alan Jaspersen, John Vyvyan, Gregory Foat, and Russell Weis in attendance. Matthew Rowntree was excused.
 - b. Also in Attendance: Mark Hinkston – Attorney and Carolynn Frazer - Recorder
- III. Pledge of Allegiance
- IV. Approve the Agenda
 - a. John Vyvyan motioned to approve the agenda and Russell Weis seconded. The Motion was unanimously approved.
- V. Approve September 14, 2021, Meeting Minutes
 - a. Russell Weis motioned to approve the meeting minutes of September 14, 2021, and Gregory Foat seconded the Motion. The Motion was unanimously approved.
- VI. FARM #1/WATERFORD DRAINAGE DISTRICT
 - a. Annual Report and Annual Inspection Review and Approval
 - i. Gregory Foat anticipates hardly any work needed during the next year. Some trees on Kramer Road need to be removed next year. Some manholes may need to be added in the next few years.
 - ii. The hardware in the district is practically new. The pump station is the most expensive part of the district. The Board needs to take the pump house into account for future budgets.
 - iii. Motion to approve the Annual Report and Inspection Report by John Vyvyan and seconded by Gregory Foat. The Motion was unanimously approved.
- VII. FARM #4/EAGLE CREEK DRAINAGE DISTRICT
 - a. Annual Report and Annual Inspection Review and Approval
 - i. A bank repair is needed, some dredging, remove some debris, and spraying.
 - ii. District work was on hold due to the annexation.
 - iii. Motion to approve the Annual Report and Inspection Report by Gregory Foat and seconded by John Vyvyan. The Motion was unanimously approved.
 - b. Update on Current District Projects
 - i. Status of District Wide Bank and Washout Repairs

1. Al Jeske has plans from a few years ago that will be updated. Nielsen Madsen & Barber can start the permit process to get things moving for bids.
- ii. District Spraying
 1. Al Jeske to get quotes/bids for spraying in 2022.
- c. Eagle Lake Sewer Utility District Agreement
 - i. Jeff Bratz is to be invited to the meeting so the agreement can be discussed.
 - ii. A bill was sent when an Agreement had before. He needs headway so he can incorporate it into the budget.
 - iii. Email the agreement to Jeff on Monday.
- d. A question was brought up by a Mr. Bratz regarding the infrastructure bill.
 - i. Can the drainage district qualify or work with the municipalities to see if they can get some funding for projects?
 1. Western WI Sewerage district is municipal but not eligible for government money. Not recognized as a government entity.
 2. Suggested that we reach out to the county board for county projects.
 - a. Alan has a meeting with Johnathan at the County Executive Office in December and will bring up this topic. Discuss the application with Julie.
 - b. Review at next meeting to have a Motion by board and resolution passed to ask the County.

VIII. FARM #5/HOOSIER CREEK DRAINAGE DISTRICT

- a. Annual Report and Annual Inspection Review and Approval
 - i. Branch 12 is the main issue. The engineers know the issues and have pictures.
 - ii. Some dredging needs to be continued from Brever Road to just beyond Branch 12.
 - iii. Drain Tile at Reeseman's Excavating is in bad shape. Some washouts occurred.
 - iv. A Motion to approve the Annual Report and Inspection Report made by John Vyvyan and seconded by Russell Weis. The Motion was unanimously approved.
- b. Update on Current District Projects
 - i. Completion of corrections by CN Railway
 - ii. District Spraying – no spraying occurred
 - iii. Jeff Busch needs approval to work on Brever Road to Branch 12 Ditch
 1. Nielsen Madsen & Barber to provide numbers
 - a. The quote is \$15,000.00.
 - iv. Branch 11 Tile Review (By Brown's Lake)

IX. NORWAY/DOVER FARM DRAINAGE DISTRICT

- a. Annual Report and Annual Inspection Review and Approval
 - i. Goose Lake Branch needs to be cleaned. De-brushing needs to be finished.
 - ii. Need to develop a mowing routine on the corridors. Al Jeske is in discussions with the Board to reduce the amount of spraying and keep erosion down by mowing twice a year.
 1. A few ditches need to be leveled to accomplish the mowing.
 - iii. Ditch 4 on Burmeister Road and Ditch 9 are being bid out at this time.

- iv. A Motion to approve the Annual Report and Inspection Report by Russell Weis and seconded by John Vyvyan. The Motion was unanimously approved.
- b. Status update on possible funding for USGS from Racine County
 - i. Tom Kramer, Tom Roanhouse, and Tom Halter met with Jonathan Delagrave in September 2021. They discussed the need for the USGS sites for the county dams to be operated correctly to be able to see the whole picture. Jonathan was very open to the idea. Jonathan said he'd take care of it. There is some cost sharing with USGS but this is an annual expense. To be really fair to everyone, Jonathan will discuss with Wind Lake Management to cost share.
 - ii. Racine County will pay all of the USGS site payment.
- c. Prevailing Wage Update
 - i. Mark Hinkston to provide an update after reviewing numbers with Nielsen, Madsen & Barber.
 - ii. Put on the next meeting agenda. Mark Hinkston will have a summary for the commissioners to review on our position.
- d. Update on Current District Projects
 - i. District Spraying – done and completed earlier in the year.
 - ii. Jacobson Ditch Cross Canal Project
 - 1. Al Jeske stated that Gunderson started this Fall. Phase 1 is complete, between Wind Lake Canal and Hwy S.
 - iii. 2021 Bank Repair Projects
 - 1. Small isolated projects addressing bank washouts and cleaning deadfall trees. Countyline Contractors will handle this matter after Thanksgiving.
- e. Herman Anderson
 - i. Objection regarding combining properties
 - 1. TAX ID: 010-04-20-16-071-000, 010-04-20-16-072-000, & 010-04-20-16-073-000
 - 2. KHR to do a letter to Mr. Anderson stating that the changes will take effect in the 2022 tax year.
- f. Beaver Problem
 - i. Alan Jaspersen is working with someone to trap the beavers.

X. YORKVILLE/RAYMOND FARM DRAINAGE DISTRICT

- a. Annual Report and Annual Inspection Review and Approval
 - i. Need to have a meeting with Union Grove to get an agreement in place.
 - ii. A Motion to approve the Annual Report and Annual Inspection made by Gregory Foat and seconded by Russell Weis. The Motion was unanimously approved.
- b. Update on Current District Projects
 - i. District Spraying – no updates. Some minimal spot spraying occurred.
- c. Hribar Culvert (WBRR)
 - i. Al Jeske of Nielsen Madsen and Barber is proceeding with plans to get the proper permits to enclose the private ditch. The owner is paying for the engineering work and pipe installation. They are working together with the district.
- d. Municipal Agreement with the Village of Union Grove, Yorkville, and Raymond.

- i. Paul Kent packet was received and emailed to the Board. A packet of information needs to be assembled and sent to the above municipalities with Paul Kent's recommendation.
 1. Alan Jasperson and John Vyvyan met with the engineers and reviewed Paul Kent's packet.
 2. The numbers for Union Grove are 36.4%, Yorkville is 38.9%, and Raymond is 24.7%. The potential agreement proposes the same percentages based on the sewer discharges at the existing district boundary.
 3. When approaching the municipalities, the Board should remind them that an assessment would cost a significantly larger amount of money.
 4. The Board needs to determine an amount and term for an agreement and then present it to the municipalities with projections for 5, 7, and 10 years with interest included, and estimated assessment costs, etc.
 5. John Vyvyan will find out interest from Community State Bank and Land Conservation Fund.
 6. Ch. 88.21(5) allows the Board to assess instead of opting into an agreement with the involved municipalities.
 7. The Board proposed a one-year extension on the old agreement to hold over the District until an agreement can be reached with the municipalities. Mark Hinkston to draft and distribute to the municipalities.
 8. A Motion to send out a one-year extension to the municipalities was made by Russell Weis and second by Gregory Foat. The Motion was unanimously approved.
- ii. John Vyvyan asked if we can get a sewer agreement/assessment put together for Union Grove similar to those of other municipalities.

XI. ALL DISTRICTS

- a. Update on Meeting with Racine County regarding the Intergovernmental Agreement
 - i. Alan Jasperson was to follow up with Tom Kramer regarding the agreement and will provide an update. There is a date set and also talk about more money for Waterford, and funding for the intergovernmental funding project.
- b. December 13, 2021, is the Annual Drainage District meeting in Portage, WI. Mark Hinkston is to attend the meeting.
- c. John Vyvyan's Reappointment
 - i. John's reappointment was successful and he was approved for another 5-year term
 - ii. Alan Jasperson's term expires in July 2022 and the reappointment process needs to begin early next year
- d. Inspection Notices
 - i. All were received.
- e. Notices to Parcel Owners regarding the contact info for the districts
 - i. The municipalities create their own inserts and some stuff their own envelopes for mailing as well. The Board needs to send a letter to each affected municipality and ask if they will insert a postcard/letter from the Board with this information.
 - ii. The municipalities pay for this service so the Board may have to pay the municipality.

- iii. It is too late to start this process this year; Knuteson, Hinkston & Rosenberg, S.C. will send a letter next Summer to evaluate the municipalities' interest/ability to allow the Board to do this.
- f. Next Drainage Meetings
 - i. December 14, 2021, at 1:30 PM
 - ii. March 10, 2021, at 1:30 PM
- g. When the insurance comes due, the Board will obtain a quote from Steffens in Waterford. Gregory Foat is familiar with the agency and will assist the Board.
- h. Al Jeske from Nielsen Madsen and Barber proposed to add the following to the next Board meeting agenda:
 - i. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District's ditch. This would be an additional charge on the resident in order to assist.
 - 1. Nielsen, Madsen & Barber, S.C. to provide the Board with an estimate on how many ditches are to be included.
 - ii. Discussion regarding minimum charges against properties within two or more districts.

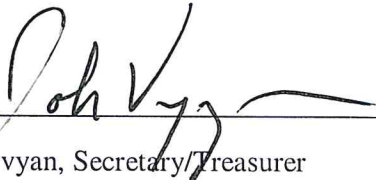
XII. Adjournment.

- a. A Motion to adjourn was made by Gregory Foat and was seconded by John Vyvyan. The meeting adjourned at 9:01 pm.

Approved: December 14, 2021



Alan Jasperson, Chairman



John Vyvyan, Secretary/Treasurer